STUDENT REQUEST FOR EXCUSED ABSENCE

STUDENT NAME: _____

SIGNATURE OF PARENT/GUARDIAN: _____

HANDBOOK POLICY: Only trips of a clearly educational nature will be excused. The student and family must write in <u>ADVANCE</u> of the trip the educational objectives that this trip will meet and the specific activities in which the student will be involved.

NO FAMILY VACATIONS WILL BE EXCUSED.

EVEN EXCUSED ABSENCES WILL COUNT TOWARD THE TEN (10) DAY ABSENCE LIMIT FOR CREDIT PER SEMESTER.

DATE OF ABSENCE: _____

REASON FOR REQUEST:

ADMINISTRATION'S SIGNATURE: _____

CLASS	TEACHER'S SIGNATURE	MAKE-UP WORK/ ASSIGNMENTS